

**ARNOLD ELEMENTARY SCHOOL  
SCHOOL EMERGENCY DRILLS**  
2023-2024 School Year Documentation Form

**Type of Drill**

- \_\_\_\_\_ **Fire Drill** (*5 Required* – 3 must be held by December 1)
- \_\_\_\_\_ **Tornado Drill** (*2 Required* – 1 must be held in March)
- x   **Lock Down/Shelter in Place Drill** (*3 Required* – 1 must be held by December 1<sup>st</sup> & at least one after January 1st)

**Time of Drill**

- x   Standard Schedule
- \_\_\_\_\_ Class Change
- \_\_\_\_\_ Recess
- \_\_\_\_\_ Lunch
- \_\_\_\_\_ Other \_\_\_\_\_

Date of Drill:   11/30/2023  

Time Drill was Held:   2:16 pm  

Exact Time Required to Evacuate/Shelter/Secure:   50 seconds  

Total Participants:   326  

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To date the following drills have been conducted for the 2014-2015 school year:

- Fire Drill        out of 5
- Tornado Drill        out of 2
- Lock Down Drill   2   out of 3

Name of Person Conducting Drill:   Sarah Neubecker  

Title of Person Conducting Drill:   Building Principal  

Signature of Building Principal:   *Sarah Neubecker*  

\* **Special Note** – Once each drill is completed, please fill out this form immediately and send to the Superintendent’s Office so that it may be posted on the district’s website within 5 days of the drill, where it must remain for at least three years.